



UNICORN
ACADEMY

ENGLISH FOR TECH PROFESSIONALS

INTERNACIONALIZA TU EQUIPO

Con el apoyo de



A PROGRAM OF



Puerto Rico
Science, Technology
& Research Trust



STUDY PLAN - BOOTCAMP

LEVEL	A1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Getting to Know Each Other & Routines at Work	Introductions, Descriptions & Daily Work Habits	<ul style="list-style-type: none">Introducing yourself and othersDescribing yourself and others (age, nationality, feelings)Talking about location (prepositions of place)Discussing daily routines	<ul style="list-style-type: none">Verb "To Be" (Present Tense) - Affirmative, Negative & Interrogative formsSimple Present Tense - Affirmative, Negative & Interrogative formsAdverbs of Frequency (with Simple Present Tense)
	2	Building Good Habits & Exploring the Future	Developing positive work habits & Understanding the Definite and Indefinite Articles	<ul style="list-style-type: none">Discussing positive work habitsTalking about the future of IT	<ul style="list-style-type: none">Simple Present Tense - Negative formsPrepositions of TimeThe Definite Article "The"The Indefinite Articles "A" & "An"
	3	My Workspace & First IT Experiences	Describing Your Workspace & Past Experiences in IT	<ul style="list-style-type: none">Describing your workspaceTalking about past experiences in IT	<ul style="list-style-type: none">Simple Past Tense - Verb "To Be"There is/There areSimple Past Tense - Regular Verbs
	4	Business Travels & Information Technology	Discussing Business Trips & The History of Information Technology	<ul style="list-style-type: none">Talking about past business tripsDescribing the history of Information Technology	<ul style="list-style-type: none">Simple Past Tense - Regular & Irregular VerbsSimple Past Tense - ReviewAdverbs of Time Used with Simple Past Tense
2	1	Discussing Current Projects & Understanding Verb Tenses	Talking about what you are working on now & Review of Present Simple & Present Continuous	<ul style="list-style-type: none">Describing your current project	<ul style="list-style-type: none">Present ContinuousUses "be" (am, is, are) + verb + ingStative VerbsDescribe states or feelings, not actions



LEVEL	A1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	2	Communication & Interview Skills	Effective Communication & Preparing for English Interviews	<ul style="list-style-type: none"> Discussing effective communication strategies Asking and answering questions in English interviews 	<ul style="list-style-type: none"> Demonstratives (this/these, that/those) WH Questions (who, what, when, where, why, how).
	3	Future Plans & Technology	Discussing future career challenges & Exploring Artificial Intelligence	<ul style="list-style-type: none"> Talking about your next professional challenge Predicting the future of technology with AI 	<ul style="list-style-type: none"> Future with "Be Going To" Simple Future with "Will" Introduction to Countable & Uncountable Nouns
	4	Problem-Solving Strategies & Reviewing Grammar	Discussing Problem-Solving Techniques & Reviewing Present Simple Tense	<ul style="list-style-type: none"> Sharing problem-solving approaches used at work 	<ul style="list-style-type: none"> Quantifiers (a lot of, much, many, a few, little, few, little) Present Simple Tense - Review
3	1	Business Travels & Information Technology	Discussing Business Trips & The History of Information Technology	<ul style="list-style-type: none"> Introducing yourself and your skills Discussing strengths and "weaknesses" for job interviews 	<ul style="list-style-type: none"> Adjectives and Prepositions Modal Verbs: Can/Could, May/Might
	2	Time Management & Interview Skills	Improving Efficiency & Answering Education Questions in Interviews	<ul style="list-style-type: none"> Discussing time management strategies Describing educational background in interviews 	<ul style="list-style-type: none"> Countable and Uncountable Nouns Comparative Adjectives
	3	Project Management Methodologies	Understanding Scrum vs Agile Methodologies	<ul style="list-style-type: none"> Discussing project management methodologies Comparing and contrasting Scrum and Agile 	<ul style="list-style-type: none"> Superlative Adjectives
	4	Data & Cloud Technologies	Understanding Big Data & Cloud Computing	<ul style="list-style-type: none"> Discussing Big Data concepts Discussing Cloud Computing concepts and choosing Cloud Service Providers 	<ul style="list-style-type: none"> Conjunctions Past, Present, or Future



LEVEL		A2			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Work Experiences & Life without technology?	Sharing Your Experiences in the Tech World	<ul style="list-style-type: none"> Describing your professional background using the Present Perfect Simple tense. Expressing purposes and reasons for using technology (to + verb). Describing benefits and uses of technology (for + noun or gerund). Sharing your opinion on the role of technology in daily life. 	<ul style="list-style-type: none"> Present Perfect Simple tense with have/has + past participle. Prepositions "to" and "for" with different grammatical structures.
	2	Our first job in IT & Challenges of your first job	Challenges You Faced and What You Were Doing	<ul style="list-style-type: none"> Describing past events using the Past Simple tense (finished actions in the past, sequence of events). Describing ongoing actions or states in the past using the Past Continuous tense (actions interrupted by other actions, describing a scene, habitual actions in the past). 	<ul style="list-style-type: none"> Past Simple tense with did/didn't + base verb (for regular verbs) or past participle (for irregular verbs). Past Continuous tense with was/were + verb-ing.
	3	Pitching and Storytelling	Crafting a Compelling Pitch with Effective Storytelling	<ul style="list-style-type: none"> Presenting a business idea or project in a clear and concise way (pitching). Using storytelling techniques to engage your audience and convey your message effectively. Providing constructive feedback to peers on their pitches. 	<ul style="list-style-type: none"> Connectors (e.g., after, because, in order to) to introduce different stages and reasons within your pitch. Standard word order (Subject + Verb + Object) for clear and concise communication. Cleft sentences (It is + new information + that/who/what) to emphasize key points in your pitch.
	4	Accomplishments & Time Management	Crafting a Strong CV in English	<ul style="list-style-type: none"> Describing your professional skills and accomplishments using strong action verbs. Highlighting relevant work experiences and educational background. 	<ul style="list-style-type: none"> Present Perfect Simple tense with have/has + past participle to showcase your skills and experience. Using strong action verbs to emphasize your



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2	1	Networking & Remote Work vs "The Office"	The Power of Networking	<ul style="list-style-type: none"> Discussing the importance of professional networking. Sharing experiences of networking events. Describing your professional background using the Present Perfect Tense. Discussing the advantages and disadvantages of remote work vs. working in an office. Sharing your past and present work experiences. 	<ul style="list-style-type: none"> Present Perfect Tense (have/has + past participle) to talk about experiences and achievements. Past Simple Tense (verb-ed / irregular past participle) to describe finished actions in the past. Present Simple Tense (base form / s-es / irregular present) to describe habits and routines.
	2	English Interview & Augmented Reality	Preparing for a job interview and exploring future technologies	<ul style="list-style-type: none"> Discussing past experiences, expressing wishes and goals, asking and answering interview questions Discussing future predictions and plans, describing technological advancements 	<ul style="list-style-type: none"> Past Perfect Tense Future Continuous Tense
	3	Problem Solving & Grammar Review	Developing problem-solving skills and exploring self-driving cars	<ul style="list-style-type: none"> Discussing problem-solving experiences, expressing obligation and necessity, giving advice Discussing opinions and predictions, answering comprehension questions 	<ul style="list-style-type: none"> Modal Verbs (obligation, prohibition, necessity, advice) Review (not specified, but likely covers general grammar points used in the reading and speaking activities)
	4	Debate	Learning debate structure and practicing debate skills	<ul style="list-style-type: none"> Discussing debate basics, sharing personal experiences Presenting arguments, formulating rebuttals and summaries 	<ul style="list-style-type: none"> Debate - How to express my ideas



LEVEL		A2			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
3	1	Ownership & Technology and Sustainability	Leveraging Technology to Promote Environmental Sustainability and Personal Growth	<ul style="list-style-type: none"> Discussing the impact of technology on the environment (positive and negative) Expressing opinions on environmental issues and solutions Identifying and taking ownership of personal actions Giving advice and recommendations 	<ul style="list-style-type: none"> Comparative and Superlative Adjectives and Adverbs (to discuss the relative impact of technology on the environment) Subject and Object Pronouns (possessive adjectives and pronouns) (to discuss personal ownership and taking initiative)
	2	Customer Experience & Written Communication	Understanding Customer Needs and Writing Clear Work Emails	<ul style="list-style-type: none"> Discussing customer experience best practices Identifying and expressing customer needs Writing clear and concise emails for workplace communication 	<ul style="list-style-type: none"> Indefinite Pronouns (to discuss the general needs of customers) New Grammar - Sentence Structures for Email Writing
	3	Cybersecurity & Robotics	Understanding the evolving technological landscape and its impact on cybersecurity and the workforce	<ul style="list-style-type: none"> Discussing cybersecurity threats and preventative measures Identifying the benefits of computer science skills Expressing opinions on technological advancements 	<ul style="list-style-type: none"> Relative Pronouns and Relative Clauses
	4	Internet of Things & Impact of Technology on Jobs	Understanding the impact of the Internet of Things (IoT) on job opportunities and the workforce	<ul style="list-style-type: none"> Discussing the concept and applications of the Internet of Things (IoT) Analyzing the impact of technology on job markets Participating in a group debate (expressing opinions, providing supporting evidence) 	<ul style="list-style-type: none"> First and Second Conditional Sentences (to discuss hypothetical scenarios related to technology and job opportunities) New Grammar - Group Debate Skills



LEVEL		B1			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	The Future of Tech Jobs	Exploring Emerging Tech Positions and Responsibilities	<ul style="list-style-type: none"> Discussing the skills and responsibilities of emerging tech positions Predicting future trends in the tech industry 	<ul style="list-style-type: none"> Modals - might, may, will Connectors of Sequence Expressions for reiterating information
	2	Career Advancement Strategies	Preparing for Promotion Interviews using the STAR Method	<ul style="list-style-type: none"> Describing past work experiences to showcase skills for a promotion interview 	<ul style="list-style-type: none"> Past Simple & Past Continuous Connectors of Contrast Expressions for Comparing
	3	Ethics in Technology	Understanding and Addressing Ethical Dilemmas in Tech	<ul style="list-style-type: none"> Discussing ethical issues in the Tech industry Proposing solutions to address ethical concerns 	<ul style="list-style-type: none"> Second Conditional Connectors of Emphasis Expressions for Stating Opinions
	4	Building Your Tech Career Path	Identifying Skills and Planning Your Professional Growth	<ul style="list-style-type: none"> Describing past experiences and achievements relevant to your career Expressing opinions and goals for future career development 	<ul style="list-style-type: none"> Present Perfect Simple, Present Perfect Continuous & Past Simple Connectors of Opinion Expressions for Certainty and Uncertainty
2	1	The Future of Work and Artificial Intelligence	Preparing for the Future: The Skills Needed to Thrive in an AI-powered World	<ul style="list-style-type: none"> Discussing predictions about the future of work with AI Making predictions using will, going to, and might 	<ul style="list-style-type: none"> Will vs Going to: Making Predictions Might: Less certain predictions
	2	Developing Tech Leadership Skills	Building the Skills and Competencies of a Modern Tech Leader	<ul style="list-style-type: none"> Discussing the characteristics of effective Tech Leaders Describing your plan for developing your Tech Leadership skills 	<ul style="list-style-type: none"> Modals (Must / Can / Have to) Connectors of Persuasion Expressions of Certainty and Uncertainty



LEVEL	B1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	3	Augmented Reality: Reshaping Work Opportunities	Exploring the Potential of Augmented Reality (AR) for Future Jobs	<ul style="list-style-type: none"> Discussing the potential applications of AR in different work environments Comparing and contrasting future job opportunities with and without AR 	<ul style="list-style-type: none"> Future Continuous Tense Comparatives and Superlatives Connectors of Comparison
	4	The Future of Work: Exploring Hybrid Models	Understanding Tech Leader Perspectives on Hybrid Work Models	<ul style="list-style-type: none"> Reporting the opinions and predictions of tech leaders on the future of work Summarizing key takeaways about hybrid work models 	<ul style="list-style-type: none"> Reported Speech Connectors of Conclusion Expressions of Rephrasing
3	1	Boosting Your Productivity: Exploring Time-Saving Software	Identifying and Utilizing Software Tools for Increased Efficiency	<ul style="list-style-type: none"> Describing features and benefits of time-saving software tools Explaining how software applications can improve work efficiency 	<ul style="list-style-type: none"> Simple Passive Voice Connectors of Addition Software Terminology
	2	Effective Communication in Agile Teams	Using Question Tags and Confirmation Strategies for Agile Collaboration	<ul style="list-style-type: none"> Confirming task completion and understanding within an agile team Clarifying instructions and ensuring everyone is on the same page 	<ul style="list-style-type: none"> Question Tags Connectors of Purpose Clarification Phrases
	3	Learning from Mistakes: Reflecting on Team Performance	Analyzing Team Performance and Looking Ways for Improvement	<ul style="list-style-type: none"> Discussing past performance and areas for improvement within a team Expressing constructive regret about past team actions 	<ul style="list-style-type: none"> Modal Verb "Should Have" Connectors of Cause and Effect Expressions of Regret
	4	Hindsight in the Workplace: Learning from Missed Opportunities	Analyzing Past Workplace Decisions and Missed Opportunities	<ul style="list-style-type: none"> Discussing past decisions and their potential consequences in the workplace Speculating about alternative scenarios using the 3rd conditional 	<ul style="list-style-type: none"> Past Perfect Tense Third Conditional Connectors of Cause and Effect



LEVEL		B2			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	My life before technology	Recalling routines and habits from a time before widespread technology	<ul style="list-style-type: none"> Describing past habits and routines Expressing emphasis using adverbs 	<ul style="list-style-type: none"> Past habits with "used to" and "would"
	2	Achievements	Discussing personal accomplishments in the field of technology	<ul style="list-style-type: none"> Discussing past achievements and contributions Expressing self-deprecation with humor 	<ul style="list-style-type: none"> Indefinite Pronouns (to discuss the general needs of customers) New Grammar - Sentence Structures for Email Writing
	3	How did I innovate?	Discussing past projects, challenges, and solutions in the tech industry	<ul style="list-style-type: none"> Narrating past events in detail Describing problem-solving approaches 	<ul style="list-style-type: none"> Past Perfect simple & Continuous
	4	Office Work	Discussing how technology has transformed office work environments	<ul style="list-style-type: none"> Describing changes in the workplace Discussing the impact of technology on work practices 	<ul style="list-style-type: none"> Passive Voice
2	1	If only technology could ...	Discussing how technology has transformed office work environments	<ul style="list-style-type: none"> Describing changes in the workplace Discussing the impact of technology on work practices 	<ul style="list-style-type: none"> Wish/If only
	2	Negotiation	Communicating effectively to reach agreements in a tech-driven work environment	<ul style="list-style-type: none"> Reporting information using reported speech Persuading using strong connectives and expressions 	<ul style="list-style-type: none"> Reported Speech (Introductory Verbs) to report what others have said in the context of negotiation



LEVEL	B2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	3	Leveraging technology to create a people-centric work environment	Leveraging Technology to Promote Environmental Sustainability and Personal Growth	<ul style="list-style-type: none"> Reporting information using reported speech (past and future forms) Discussing company culture and employee needs 	<ul style="list-style-type: none"> Reported Speech (Advanced Tenses) to report information about creating a human-centric workplace based on findings from an article
	4	Customer Experience & Written Communication	Examining the influence of technology on human behavior and society	<ul style="list-style-type: none"> Describing complex ideas to a team Discussing the pros and cons of technological advancements 	<ul style="list-style-type: none"> Defining Relative Clauses to explain the relationship between technology and humanity
3	1	The agile world!	Understanding and addressing common challenges in Agile project management	<ul style="list-style-type: none"> Speculating about consequences of hypothetical situations Discussing solutions to common problems 	<ul style="list-style-type: none"> Mixed conditional - Third and second
	2	Effective Feedback in the Workplace	Providing and receiving constructive feedback for professional development	<ul style="list-style-type: none"> Discussing the impact of feedback on performance Suggesting actionable steps for improvement 	<ul style="list-style-type: none"> Mixed conditional
	3	The future of the agile organization	Exploring potential trends in Agile methodologies and team structures	<ul style="list-style-type: none"> Describing future predictions 	<ul style="list-style-type: none"> Future Continuous
	4	The best fit for my team	Evaluating different Agile methodologies to select the best approach for a team	<ul style="list-style-type: none"> Describing the outcomes of actions completed by a future point in time 	<ul style="list-style-type: none"> Future Perfect



LEVEL	C1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Mastering Communication: Formal and Informal Language in the Tech Workplace	Adapting Communication Style for Effective Collaboration	<ul style="list-style-type: none">Recognizing and using appropriate formal and informal language in different workplace settingsCommunicating effectively with both technical and non-technical stakeholders	<ul style="list-style-type: none">Formal and Informal LanguageConnectors for Nuance and ContrastWorkplace Communication Verbs
	2	Crafting Your Digital Presence: Mastering Adjectives for Impact	High-Impact Communication: Utilizing Adjectives to Strengthen Your Online Brand	<ul style="list-style-type: none">Using adjectives effectively to describe skills and achievements in a digital portfolioConstructing persuasive arguments to showcase value as a tech professional	<ul style="list-style-type: none">AdjectivesConnectors for Emphasizing and Giving ExamplesIdioms for Emphasizing and Giving Examples
	3	Building Networks and Relationships: Effective Communication through Nouns	Precise Communication: Using Nouns to Strengthen Professional Relationships	<ul style="list-style-type: none">Using precise nouns to provide clear and effective feedback to colleaguesUtilizing nouns effectively when building and maintaining professional relationships	<ul style="list-style-type: none">NounsConnectors for Examples and Elaboration
	4	Mastering Online Communication: Powerful Adverbs for Effective Networking	Enhancing Your Online Presence: Using Adverbs for Clear and Confident Communication	<ul style="list-style-type: none">Expressing yourself clearly and concisely in online networking communicationConveying your desired tone and emphasis in online interactions	<ul style="list-style-type: none">Adverbs of manner, frequency, time, degree, and place in the context of online communicationConnectors for Emphasis and ClarificationNetworking Communication Idioms



LEVEL		C1			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	1	Agile Communication: Mastering Modals for Effective Project Management	Collaborating with Clarity: Using Modals for Effective Project Communication	<ul style="list-style-type: none"> Expressing possibilities, probabilities, and obligations in the context of Agile and Scrum project management Clearly conveying ideas and intentions during project planning, execution, and review 	<ul style="list-style-type: none"> Modals ("can," "might," "may," and "should") Simpler Connectors
	2	Leading with Vision: Articulating Goals and Strategies for Success	Crafting Clear Communication: Using Clauses to Deliver Your Leadership Vision	<ul style="list-style-type: none"> Clearly articulating a shared vision and project goals to team members and stakeholders Providing well-structured explanations of plans and strategies 	<ul style="list-style-type: none"> Clauses Connectors for emphasis and elaboration Expressions for introducing reasons and consequences
	3	Data-Driven Decisions: Using Conjunctions for Clear Project Analysis	Optimizing Performance: Leveraging Conjunctions for Effective Data Analysis and Reporting	<ul style="list-style-type: none"> Analyzing project data to identify areas for improvement Presenting data-driven insights and recommendations in a clear and concise manner 	<ul style="list-style-type: none"> Coordinating and Subordinating conjunctions to improve the organization, clarity, and flow of data analysis and reporting Connectors for emphasis and contrast Expressions for introducing reasons and comparisons
	4	Navigating Conflict: Effective Communication for Workplace Harmony	Managing Disagreements: Using the Present Tense for Clear and Calm Communication	<ul style="list-style-type: none"> Expressing empathy and understanding in potentially challenging situations Clearly and confidently communicating during conflict resolution 	<ul style="list-style-type: none"> Present Tense (Focusing on the Simple Present, Present Continuous, Present Perfect Continuous, and Present Perfect to effectively communicate during conflict situations) Connectors for Time Reference and Clarification



LEVEL		C1			
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
3	1	The Power of User-Centered Design: Communicating Clearly with Pronouns	Advocating for Users: Using Pronouns for Effective User-Centered Design Communication	<ul style="list-style-type: none"> Effectively conveying the importance of user-centered design to stakeholders Clearly presenting the benefits of user-friendly interfaces 	<ul style="list-style-type: none"> Pronouns focusing on personal pronouns, possessive pronouns, reflexive pronouns, and demonstrative pronouns to enhance clarity and avoid repetition when advocating for user-centered design. Connectors Limited for Coherence and Analogy
	2	Exploring the Potential of XR: The Past, Present, and Future of VR/AR	Communicating Innovation: Using the Past Tense to Explain VR/AR Technology	<ul style="list-style-type: none"> Describing the historical development, current applications, and future potential of VR/AR technology Clearly explaining the benefits and possibilities of VR/AR to a variety of audiences 	<ul style="list-style-type: none"> Past Tense focusing on the Simple Past, Past Continuous, and Past Perfect to effectively communicate about VR/AR technology. Connectors for Sequencing and Causality
	3	Bridging the Gap: Effective Communication for Multicultural Teams	Fostering Collaboration: Using Discourse Markers for Clear and Inclusive Communication	<ul style="list-style-type: none"> Adapting communication styles to work effectively with colleagues from diverse backgrounds Clearly conveying ideas and perspectives in a multicultural team setting Creating an inclusive environment that values diversity 	<ul style="list-style-type: none"> Discourse Markers focusing on a variety of discourse markers to enhance communication clarity, structure, and persuasiveness in a multicultural team environment.
	4	Demystifying the Future: Communicating AI and Machine Learning Clearly	Empowering Stakeholders: Using Future Tense Structures to Explain AI and Machine Learning	<ul style="list-style-type: none"> Clearly explaining complex AI and machine learning concepts to a non-technical audience Discussing the potential benefits, applications, and implications of AI and machine learning 	<ul style="list-style-type: none"> Future Tense focusing on the Future Simple Tense and Future Continuous Tense to effectively communicate about AI and Machine Learning's impact. Connectors for Sequencing and Causality Expressions for Future Orientation



STUDY PLAN - ONDEMAND

LEVEL	A1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Building Work Relationships in the Tech Industry	Soft Skills for Tech Professionals	<ul style="list-style-type: none">Introducing yourself and others professionallyBuilding connections through small talkExplaining your work styleDiscussing strengths and skills	<ul style="list-style-type: none">Simple present "to be"; simple present with other verbs; demonstrative pronounsQuestions (yes/no?); questions (Wh); simple present "to be" review;Like + gerund/infinitive"To be" + preposition "AT" + gerund
	2	Improving Team Performance	Learning Analytics and Educational Data Mining for Tech Professionals	<ul style="list-style-type: none">Describing learning behaviorsMaking data-driven decisionsAnalyzing predictive learning analyticsTalking about data manipulation	<ul style="list-style-type: none">Simple present (review); frequency adverbsCan/might for possibility (Example: The new strategy can/might improve results.)Types of nouns: countable nouns, uncountable nounsPast simple to describe historical data changes
	3	AI-powered Productivity Boost	AI and Machine Learning for Tech Professionals	<ul style="list-style-type: none">Comparing the types of machine learningDescribing Natural Language ProcessingDiscussing real-world machine learning use casesTalking about the impact of AI on jobs	<ul style="list-style-type: none">Comparative adjectivesPresent continuous to talk about ongoing developments in NLP (e.g., Researchers are currently improving machine learning algorithms)Possessive pronouns to relate personal experiences or opinions about machine learning (e.g., my favorite application of machine learning is...)Future with will and shall



LEVEL	A1				
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1	4	Automation, Enhancing Tech Assessments	Automated Grading and Assessment for Tech Professionals	<ul style="list-style-type: none"> Describing machine learning-based automated grading tools Talking about predictive analytics in skill assessment Applying machine learning to reduce bias in tech evaluation Discussing ML models to predict performance 	<ul style="list-style-type: none"> Past simple to describe historical development (review) There is/there are Prepositions of purpose Prepositions of purpose (review)
	1	An Immersive Training Experience	Virtual and Augmented Reality for Tech Professionals	<ul style="list-style-type: none"> Describing VR devices Comparing VR and augmented reality Evaluating use cases of VR and augmented reality Talking about VR and augmented reality in the tech industry 	<ul style="list-style-type: none"> Verbs: types - transitive and intransitive verbs Verbs: types - stative verbs Verb types - phrasal verbs; modal verbs (can for possibility) [set up, carry out, bring about, bring up, figure out, look for, try out] Verb types - auxiliary verbs (be, have, do)
	2	2	Communication and Teamwork	Soft Skills for Tech Professionals	<ul style="list-style-type: none"> Offering assistance Seeking assistance Asking for clarification Giving feedback
	3	Lead the Future	Leadership Skills for Tech Professionals	<ul style="list-style-type: none"> Giving instructions Making decisions Leading meetings Asking for someone's opinion 	<ul style="list-style-type: none"> Imperatives (with please) Let's + verb; can for arrangements Going to Simple wh-questions (what do you think; how do you feel about...?)



LEVEL	A1				
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2	4	From Planning to Retrospectives	Agile and Scrum Methodologies for Tech Professionals	<ul style="list-style-type: none">Identifying the needs of end-usersSetting timelinesParticipating in sprint planning meetingsParticipating in spring retrospective meetings	<ul style="list-style-type: none">Quantifiers: any, someVerbs: patterns _with to and -ingPresent continuous and past simple (review)Past simple (review), will for future, could for possibility
		Mastering User-Design Technology	User Research and User Testing for Tech Professionals	<ul style="list-style-type: none">Describing user research methodsTalking about MVPs in UX designDescribing problems in UX designLearning about users in usability testing	<ul style="list-style-type: none">Conjunctions: coordinatingDefinite and indefinite articlesPresent continuous to talk about the impact of issuesUsing 'why' to explore motivations in decision-making processes
3	2	Bite-sized Lessons for Maximum Impact	Microlearning for Tech Professionals	<ul style="list-style-type: none">Defining microlearningTalking about mobile-friendly microlearningTalking about LMSsDescribing the use of microlearning for employee training	<ul style="list-style-type: none">Pluralization of nouns (modules, strategies, feedback, quiz)Prepositions for mobile platforms (on, for, with, in)Subject-verb agreementPossessive 's for describing training material ownership:



LEVEL	A1				
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3	3	Building Skills and Staying Up-to-Date	Online Learning and MOOCs for Tech Professionals	<ul style="list-style-type: none">Evaluating online coursesChoosing a course to develop tech skillsInteracting with others in an online environmentCommenting on online course activities	<ul style="list-style-type: none">SuperlativesComparatives (review); superlatives (review)Stative verbs (review) (agree, disagree, see, agree with)Too much, too many, enough
	4	Accessing Training Resources from Anywhere	Cloud-based Learning for Tech Professionals	<ul style="list-style-type: none">Defining Cloud-based LearningDiscussing the benefits of Cloud-based LearningDescribing cloud technologiesTalking about accessibility	<ul style="list-style-type: none">Adverb prepositional phrasesAdverbs of mannerAdverbs of degreeAdverbs of certainty



LEVEL	A2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Badge It Up, Elevating Your Tech Profile	Digital Badges and Certifications for Tech Professionals	<ul style="list-style-type: none">Describing the benefits of digital badgesDiscussing skill verification with digital badgesDiscussing types of tech certificationsEvaluating digital badging platforms	<ul style="list-style-type: none">Zero conditionalPhrasal verbs: level up; show off; sign up, badge upConjunctions: because; sinceComparatives
	2	UX/UI's Impact Across Tech Roles	UX and UI Design for Tech Professionals	<ul style="list-style-type: none">Discussing the importance of UX and UI designDescribing essential elements of a user interfaceEvaluating user experienceImplementing Design Thinking in UX/UI	<ul style="list-style-type: none">Word order: sentence structurePrepositions of location (review)Conjunctions for contrast: AlthoughFirst conditional
	3	Gathering Essential Feedback	User Research and User Testing for Tech Professionals	<ul style="list-style-type: none">Discussing the importance of collecting user feedbackSuggesting methods for collecting user feedbackDescribing A/B testingUsing feedback to create user personas	<ul style="list-style-type: none">Present simple for general factsShould for giving advicePassive voice for describing a processPossessive adjectives for indicating ownership
	4	A Glimpse into Intelligent Systems	AI and Machine Learning for Tech Professionals	<ul style="list-style-type: none">Defining intelligent systemsDiscussing the applications of intelligent systemsDiscussing case studies using machine learning and intelligent systemsDescribing the historical uses of intelligent systems and AI	<ul style="list-style-type: none">Modality: can for ability/capabilityPresent continuous (review) for talking about current applicationsPresent perfectPresent perfect (review): since, for, already, yet



LEVEL	A2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	1	Simplifying Complex Data	Learning Analytics and Educational Data Mining for Tech Professionals	<ul style="list-style-type: none"> Discussing the importance of data visualization Describing data cleaning methods Discussing data visualization techniques Presenting learning analytics results to stakeholders 	<ul style="list-style-type: none"> Make + object Commonly confused uncountable nouns (information, evidence, data) Modifiers: adjectives and adverbs Present perfect (review) for experience: so far; up until now
	2	Streamlining Evaluations	Automated Grading and Assessments for Tech Professionals	<ul style="list-style-type: none"> Discussing best practices for automated evaluation systems Describing the use of AI for automating evaluations Identifying collaborative tools for remote assessment Talking about collaborative evaluations 	<ul style="list-style-type: none"> Basic passive voice for describing a process (review) Used to Adverb clauses of time – when / while First conditional (review)
	3	Stepping into New Worlds	Virtual and Augmented Reality for Tech Professionals	<ul style="list-style-type: none"> Talking about the psychological impact of immersive experiences Talking about the differences in social interaction between the real world and AI/AR environments Describing the benefits of AI/AR for remote work Describing the benefits of AI/AR for productivity 	<ul style="list-style-type: none"> Nonfinite verbs: want / need + to-infinitive Adverb placement Noun phrases (One the key advantage is; one of the main positive aspect of it is; one of the key strength is) Noun phrases (review)
	4	Expanding Knowledge Horizons	Online Learning and MOOCs for Tech Professionals	<ul style="list-style-type: none"> Asking about course specifics Participating in online forums/conversations Socializing in online environments Giving updates in online environments 	<ul style="list-style-type: none"> Indirect questions with 'can' and 'could' Past simple to introduce/start posts Imperatives (review)



LEVEL	A2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
3	1	Navigating Workplace Dynamics	Soft Skills for Tech Professionals	<ul style="list-style-type: none"> • Making suggestions for improvement • Participating in team conversations • Sharing updates • Asking for action items 	<ul style="list-style-type: none"> • Stative verb + could (I believe this could) • Yes-no questions for encouraging discussion (review) • Simple past (review), time adverbs • Can + we for suggestions; can/can't for abilities; should + we for suggestions
	2	Universal Learning Access	Cloud-based Learning for Tech Professionals	<ul style="list-style-type: none"> • Defining universal learning access • Describing the benefits of Cloud-based Learning for diverse learners • Discussing the importance of accessibility • Identifying the accessibility features of cloud-based learning platforms 	<ul style="list-style-type: none"> • Adverbs: degree • Adverbs to modify adjectives • Be used to • Some as a determiner
	3	Leading with Confidence	Leadership Skills for Tech Professionals	<ul style="list-style-type: none"> • Identifying key leadership traits in the tech industry • Discussing the relationship between confidence and effective communication • Analyzing feedback models (STAR) • Delegating tasks 	<ul style="list-style-type: none"> • Modality: should, ought to • Modality: should, ought to (review) • Simple past to talk about specific situations in the past • Would for requests (review); would you mind + gerund; would + like (review)
	4	Continuous Improvement Cycle	Agile and Scrum Methodologies for Tech Professionals	<ul style="list-style-type: none"> • Reviewing work during iteration • Identifying areas for improvement • Participating in sprint reviews • Participating in retrospective meetings 	<ul style="list-style-type: none"> • Past continuous • have to, must • would like to + infinitive (review) • Subject questions (what went well?)



LEVEL	B1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Building Consensus in a Diverse Team: Modal Verbs for Effective Communication	Expressing Ideas and Solutions with Respect in a Multicultural Workplace	<ul style="list-style-type: none"> Respectfully proposing solutions and articulating ideas in a multicultural team setting Finding common ground and building consensus during team discussions 	<ul style="list-style-type: none"> Modal Verbs Connectors for Sequencing Ideas Expressions for Sequencing Ideas
	2	Agile Communication: Reporting Progress and Overcoming Challenges	Delivering Clear Updates During Daily Stand-Up Meetings	<ul style="list-style-type: none"> Providing clear and concise progress reports using the past tense Effectively communicating challenges and requesting assistance during daily stand-up meetings 	<ul style="list-style-type: none"> Past Tense Connectors for Transitioning between Updates Expressions for Effective Communication
	3	Mastering the STAR Method: Highlighting Achievements with Conditionals	Effectively Telling Your Professional Story Using Conditionals	<ul style="list-style-type: none"> Clearly and concisely presenting professional achievements using the STAR method Explaining the planning, execution, and outcomes of projects using conditional clauses Discussing potential challenges and alternative approaches 	<ul style="list-style-type: none"> Conditional Clauses Connectors for Logical Flow Idioms for Emphasizing and Giving Examples
	4	The Future of Work: Speculating on the Impact of AI with the Present Tense	Exploring Potential Benefits and Challenges of AI in the Workplace	<ul style="list-style-type: none"> Speculating about future cybersecurity threats and software vulnerabilities Discussing the potential consequences of these threats 	<ul style="list-style-type: none"> Present Tense (Simple and Continuous) Connectors for Emphasis Expressions for Introducing Speculative Points



LEVEL	B1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	1	Building Business Communication: Describing Products & Services Effectively	Enhancing Presentations and Collaboration Through Powerful Descriptions	<ul style="list-style-type: none"> Effectively describing products, services, and company features using adjectives Giving and requesting information related to products and services 	<ul style="list-style-type: none"> Adjectives (Positive, Comparative, Superlative) Connectors for Adding Information Expressions for Requesting Information
	2	Effective Communication for DevOps Teams: Agreeing & Disagreeing Clearly	Building Consensus Through Collaborative Discussions	<ul style="list-style-type: none"> Effectively agreeing and disagreeing with colleagues during technical discussions Clearly expressing your point of view while maintaining a collaborative atmosphere 	<ul style="list-style-type: none"> Conjunctions (Coordinating & Subordinating) Connectors for Transitioning between Points Expressions for Agreeing and Disagreeing
	3	Leading with Effective Communication: Reporting & Assisting in the Workplace	Clearly Sharing Information and Offering Support Through Reported Speech and Assistance Requests	<ul style="list-style-type: none"> Effectively using reported speech to convey information and ideas from various sources Requesting and offering assistance in a professional setting 	<ul style="list-style-type: none"> Reported Speech (Statements, Pronoun & Tense Shifts, Yes-No Questions, Requests & Commands, Future Shift) Connectors for Introducing Reported Speech Idioms for Offering and Requesting Assistance
	4	Anticipating the Future: Speculating on Cybersecurity Threats	Identifying Potential Risks and Developing Proactive Security Solutions	<ul style="list-style-type: none"> Speculating about the impact of AI on the workplace using the present tense Discussing potential benefits and challenges associated with AI implementation 	<ul style="list-style-type: none"> Adverbs (Time, Manner, Place, Degree & Frequency) Connectors for Expressing Different Perspectives Expressions for Introducing Speculations



LEVEL	B1				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
3	1	Clear Communication in Tech: Pronouns & Giving Instructions	Enhancing Technical Communication Through Precise Pronoun Usage and Clear Instructions	<ul style="list-style-type: none"> Effectively using pronouns to improve clarity, conciseness, and cultural sensitivity in technical communication Providing clear and concise instructions to ensure tasks are completed accurately 	<ul style="list-style-type: none"> Pronouns (Subject/Object, Possessive, Reflexive, Demonstrative, Indefinite) Connectors for Emphasizing Logical Flow Expressions for Sequencing Instructions
	2	Ethical Communication in Tech: Passive Voice & Addressing Concerns	Promoting Transparency and Collaboration Through Ethical Communication	<ul style="list-style-type: none"> Using the passive voice to discuss ethical issues in software development and data management objectively Making polite requests and apologizing to address concerns and promote collaboration 	<ul style="list-style-type: none"> Passive Voice (Present Simple, Present Continuous, Past Simple, Past Continuous, Modal Simple & Continuous) Connectors for Transitioning Between Points Expressions for Clarifying and Problem-Solving
	3	Mastering Agile Communication: Recommendations & Prepositions	Clearly Communicating Your Expertise in Agile Environments	<ul style="list-style-type: none"> Making clear and concise recommendations to improve Agile processes using Kanban and Lean methodologies Using prepositions accurately to explain tasks, directives, and recommendations within Agile frameworks 	<ul style="list-style-type: none"> Prepositions (place, time, direction, manner) Connectors for Introducing & Contrasting Recommendations Expressions for Making Recommendations
	4	The Future of Tech: Planning & Predictions	Articulating Goals, Strategies, and Anticipating Change in the Tech Industry	<ul style="list-style-type: none"> Using the future tense to discuss goals, plans, predictions, and anticipated changes in the tech industry 	<ul style="list-style-type: none"> Future Tense (Simple, Continuous, Perfect Simple, Perfect Continuous) Connectors for Sequencing Future Events Expressions for Discussing Probability of Future Events



LEVEL	B2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
1	1	Balancing Technical Expertise and Team Collaboration	Team Dynamics for Tech Professionals	<ul style="list-style-type: none">Using technology to manage/collaborate with teamsEncouraging professional developmentDiscussing upskillingSetting SMART goals	<ul style="list-style-type: none">Non-restrictive relative clauses (which)Comparatives with as... asPresent perfect continuousBy + ING to indicate a method/strategy
	2	Future-proofing Your Approach in a Digital World	Navigating the Digital Era in Tech	<ul style="list-style-type: none">Discussing how to protect your digital footprintDiscussing the impact of digital mediaFostering a culture of innovationNurturing digital skills	<ul style="list-style-type: none">Gerund phrasesPassive voice: (present perfect)Second conditionalCausative verbs (have)
	3	Green Computing and Environmental Consciousness	Sustainable Tech Development	<ul style="list-style-type: none">Predicting key environmental challenges associated with traditional computing practicesAnalyzing the role of sustainable design principles in the development of eco-friendly technologies.Discussing the significance of Green ComputingDescribing the benefits of Green Computing for businesses	<ul style="list-style-type: none">Future continuous vs future simplePresent perfect vs past simplewill + get used toGerund as a subject
	4	Managing Burnout and Ensuring Personal Wellbeing	Work-life Balance for Tech Professionals	<ul style="list-style-type: none">Describing the signs of burnout in the workplaceDescribing ways to improve time managementDescribing the advantages and disadvantages of work-from-home policiesDiscussing emotional intelligence in the workplace	<ul style="list-style-type: none">Present perfect continuousSecond conditional (review)Each; neither; collective nounscould/should/must have + past participle



LEVEL	B2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	1	Staying Ahead: Continuous Learning and Adaptation	Tech Industry Trends	<ul style="list-style-type: none">• Making a professional development plan• Discussing the benefits of having a mentor• Participating tech communities• Connecting with peers in the tech industry	<ul style="list-style-type: none">• Future continuous (review) for expressing plans and intentions• Reported speech• Phrasal verbs (e.g., geek out, chime in, roll up, plug into)• Indirect questions (review) (e.g., I'm curious about what your experience has been in the tech industry)
	2	Inspiring Teams and Driving Technological Vision	Leadership in the Tech Domain	<ul style="list-style-type: none">• Discussing a company's core values• Recognizing someone's work• Reflecting on the pros and cons of different tech career paths• Showing admiration	<ul style="list-style-type: none">• Adverbs of degree for emphasizing values (review)• Collocations: impressed by, exceptional performance, remarkable contribution, remarkable performance• Reported speech (review)• Parallelism: nouns
	3	Maximizing Productivity in Virtual Workspaces	Remote Work and the Tech Professional	<ul style="list-style-type: none">• Discussing how to optimize virtual meetings• Maintaining team cohesion in a virtual work environment• Dealing with conflict in virtual settings• Reflecting on progress	<ul style="list-style-type: none">• Adverb clauses of time (After, as soon as, by the time, once, until)• suggest that + recommend that for providing a structured framework for sharing ideas• Third conditional• Present perfect (review) for summarizing or introducing action items



LEVEL	B2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
2	4	Expanding Professional Connections in a Digital Age	Tech Industry Networking	<ul style="list-style-type: none"> Showcasing expertise through content sharing Creating a personal brand online Participating in webinars in one's industry Engaging in thoughtful online conversations 	<ul style="list-style-type: none"> Narrative tenses for storytelling Complex sentences with a relative clause; participle phrases for crafting a consistent message across various online platforms Question formation for engaging in discussions - "How would you - approach optimizing database performance in a cloud-based environment?" Informal open-ended questions
	1	Beyond the Code: Thinking Outside the Box	Innovation and Creativity in Tech	<ul style="list-style-type: none"> Discussing common obstacles that impede innovative thinking Discussing case studies of successful tech innovation Discussing how to develop a growth mindset Fostering first-principle thinking 	<ul style="list-style-type: none"> One of the + (something) Cleft sentences: What Inversion Prepositions + gerunds (we have a set culture of "doing things that the world has never seen before")
3	2	Surviving the Initial Years: Lessons from Successful Startups	Challenges in Tech Startups	<ul style="list-style-type: none"> Identifying key success factors Describing common challenges faced by startups in early stages Describing various funding strategies Explaining how to create a sustainable business model 	<ul style="list-style-type: none"> Cleft sentences: it First conditional (review) Prepositions to Describe source or cause Infinitive phrases



LEVEL	B2				
Unit	Lesson	Lesson Name	Topic	Language Function(s)	Grammar
3	3	Strategies for Expanding Tech Operations Globally	Growth and Scaling in Tech	<ul style="list-style-type: none">Assessing market entry strategiesAnalyzing cultural factors that impact tech operations globallyDiscussing strategies to foster effective collaboration across bordersDiscussing the considerations associated with scaling tech operations globally	<ul style="list-style-type: none">NominalizationNominalization (review)Passive voice (present continuous: new initiatives are being introduced)Adverbial infinitive phrase (e.g., To overcome the talent bottleneck challenges tech, companies can explore a number of options)
	4	Reaching the Right Audience in a Digital World	Digital Marketing for Tech Products	<ul style="list-style-type: none">Talking about social media marketingDescribing target audiencesDiscussing the buyer's journeyDiscussing search engine optimization techniques	<ul style="list-style-type: none">Impersonal constructions (it is said, it is believed...)Adjective clauses with 'whose'Present perfect (review) to specify steps or actions takenPassive voice with modal verbs (must, should)